



Carport Enclosure

The following items are required for plan review:		YES	N/A
	Two copies of legible site plans with proper measurements showing the location of walls and overhangs along with distances to property lines.		
	Locate slips for underground utilities if a new foundation is being added. (I.E- piles, pads and foundation wall). A gas agreement will be necessary if the underground gas service is under the existing carport slab.		
	Two copies of construction drawings showing depth of foundation walls, footings, pads and/or piles), wall and beam construction, insulation values, exterior and interior wall finishes, man door and overhead door sizes, location of existing man door (to house) and any window or vents located in the wall common to the house.		
	If walls are being installed atop an existing concrete floor slab we require details on how deflections are being absorbed at beam/wall connections (winter month frost heaving of floating slab).		
	If walls or roof overhangs are less than 1.2 M (4'0") from property lines, details have been provided for fire protection (for siding-if other than stucco, brick or steel and soffits if other than unvented heavy gauge).		

**Checklist must be completed by applicant prior to submittal.
Minor changes or notes on submitted plans may be in blue or black ink.
RED INK IS RESERVED FOR DEPARTMENT.**

I have read and agree that all the above information I have checked as "Yes" on the check list is represented on the drawings I have submitted.

Address of property: _____

Signature of Applicant

Applicant's Name Printed

NOTE: Any missing or incorrect information will delay the permit issuance.