



**Planning & Development Services**  
 City of Medicine Hat  
 580 – 1 Street SE  
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## Demolition Permit Check List Residential and Commercial Buildings

<b>Project Name:</b>		<i>Building Permit Label (completed internally)</i>
<b>Project Address:</b>		
<b>Applicant:</b>		
<b>Applicant Address:</b>		

The following items are required for plan review:		YES	N/A
1.0	<b>Legible site plans</b> – digital or hard copy drawn to scale and dimensioned		
1.1	Showing property lines and dimensions.		
1.2	Showing all existing buildings and distances to property lines.		
1.3	Identify work area and site access of heavy equipment a) Where the access to the site will be from a street, please contact Municipal Works at 403-529-8177 regarding sidewalk/street closures.		
1.4	When demolition activity may constitute a hazard to the public, the following must be met if the demolition cannot be completed in one day; a) the site shall be protected by a construction fence at least 1.8m high, and b) If the building is located closer than 2.0m from a sidewalk, a covered walkway shall be provided.		
2.0	<b>Additional documents and requirements</b>		
2.1	Ensure to obtain an approved Fire Safety Plan on site and have available when requested. For more information contact the Fire Marshal @ 403-529-8282.		
2.2	Ensure all hazardous materials are removed prior to start of demolition.		
2.3	The Owner must ensure all utilities are disconnected at the property line prior to start of building removal.		

**Checklist must be completed by applicant prior to submittal.**  
**Minor changes or notes on submitted plans may be in blue or black ink.**  
**RED INK IS RESERVED FOR DEPARTMENT.**

**NOTE:**

*The Demolition Permit will be issued upon submission of a complete application. A Building Safety Codes Officer will review the submitted paperwork for accuracy within 15 days of the permit issuance and mail a copy of the Plan Check Letter with conditions to the applicant.*