

Demolition Permit Check List Residential and Commercial Buildings

Project Name:	
Project Address:	
Applicant:	
Applicant Address:	

	The following items are required for plan review:	YES	N/A
1.0	Legible site plans – digital or hard copy drawn to scale and dimensioned		
1.1	Showing property lines and dimensions.		
1.2	Showing all existing buildings and distances to property lines.		
1.3	Identify work area and site access of heavy equipment. Where the access to the site will be from a street, please contact Municipal Works at 403-529-8177 regarding sidewalk/street closures.		
1.4	When demolition activity may constitute a hazard to the public, the following must be met if the demolition cannot be completed in one day: a) the site shall be protected by a construction fence at least 1.8m high, and b) If the building is located closer than 2.0m from a sidewalk, a covered walkway shall be provided.		
2.0	Additional documents and requirements		
2.1	Ensure to obtain an approved Fire Safety Plan on site and have available when requested. For more information contact the Fire Marshal @ 403-529-8282.		
2.2	Ensure all hazardous materials are removed prior to start of demolition.		
2.3	The Owner shall ensure all City utilities have been contacted and each affected utility has provided written direction on their utility’s specific requirements (disconnect, removal, etc.) prior to any work commencing. Electric: Ph. (403) 529-8262 or elecdist@medicinehat.ca Gas: Ph. (403) 529-8190 or gascustomerservice@medicinehat.ca EU: Ph. (403) 529-8176 or eu@medicinehat.ca		

**Checklist must be completed by applicant prior to submittal.
 Minor changes or notes on submitted plans may be in blue or black ink.
 RED INK IS RESERVED FOR DEPARTMENT.**

NOTE: Any missing or incorrect information will delay the permit issuance.