



## APPLICATION FOR SITING A CELL TOWER

TO BE COMPLETED BY THE LAND OWNER OR PERSON ACTING ON THE OWNER'S BEHALF  
(PLEASE PRINT)

|                                      |  |               |                |              |  |                                 |  |  |
|--------------------------------------|--|---------------|----------------|--------------|--|---------------------------------|--|--|
| <b>Applicant's Name / Company</b>    |  |               | <b>Address</b> |              |  | <b>Telephone Number / email</b> |  |  |
| <b>Registered Owner of Land</b>      |  |               | <b>Address</b> |              |  | <b>Telephone Number / email</b> |  |  |
| <b>LEGAL DESCRIPTION OF PROPERTY</b> |  |               |                |              |  |                                 |  |  |
| <b>LOT:</b>                          |  | <b>BLOCK:</b> |                | <b>PLAN:</b> |  |                                 |  |  |
| <b>CIVIC ADDRESS:</b>                |  |               |                |              |  |                                 |  |  |
| <b>ZONING:</b>                       |  |               |                |              |  |                                 |  |  |

**TYPE OF CELL TOWER**

- New cell tower or height increase of more than 25% to existing tower
- Roof top or pole mount
- Cell on wheels (temporary – up to one year placement on the site)

**INFORMATION TO BE PROVIDED WITH SUBMISSION**

- Circulation Fee (2021 Fee Schedule: \$2,108.30)
- Certificate of title (no more than 90 days old)
- Consent letter from the land owner shown on the title

**One hardcopy and one electronic copy of Site Plans (drawn to a readable and measurable scale) showing:**

- North arrow
- Civic address (if available)
- Legal description
- Site plan showing dimensions of property lines
- Adjacent City streets and lanes, label street names
- Location of antenna structure and support buildings
- Elevation drawings of the tower, fencing, and support buildings
- Location of existing buildings on the site
- Existing and proposed landscaping
- Access to the site

**Other Information to be submitted:**

- Information regarding other cell towers within 500 m of the proposed antenna structure (on separate drawing if necessary), and submission of information regarding the feasibility of co-location with existing cell towers.
- Information stating the distance to the nearest residential property or residential zoning district
- Information documenting any comments from the public notification, if notification was required by Industry Canada (as per Industry Canada Circular CPC-2-0-03).

**DATE OF APPLICATION**

**SIGNATURE**