



**Medicine Hat**  
FIRE & EMERGENCY SERVICES

## **Medicine Hat Fire & Emergency Services – Firefighter Recruitment**

### **Frequently Asked Questions**

#### **1. I recently graduated from a NFPA 1001 program and am waiting for my IFSAC/ProBoard seals; can I still apply?**

- You are required to provide proof that you graduated and that you have applied for your IFSAC/ProBoard seals. Provide copies of your transcript and a letter from the Accreditation (or training institution) body that is issuing the IFSAC/ProBoard seals stating that you have applied for the seals.

#### **2. I am an EMR, EMT, EMT-A, PCP, ACP, do I need to take standard first aid?**

- If you have a current valid EMR, EMT, EMT-A, PCP, ACP license from a governing body such as the Alberta College of Paramedics, you do not have to take Standard First Aid. You are required to provide a current valid CPR Level C with AED certificate in addition to proof of your EMR, EMT, EMT-A, PCP, ACP license.

#### **3. What physical fitness test does MHFES use?**

- MHFE Service uses the University of Alberta for the physical dexterity, stamina and strength test. MHFES will notify candidates of available testing dates. The candidate is responsible for booking and paying for the test

#### **4. I recently completed the University of Alberta Firefighter Fitness test and was successful; am I required to complete the test again?**

- We will accept the University of Alberta Firefighter Fitness test results if they are dated within 12 months from the closing date of accepting applications.

#### **5. Can I email my application?**

- No, all applications must be submitted electronically through the applicant tracking system. Instructions and required documents are outlined on the site, follow this link directly to the recruitment: <https://medicinehat.prevueaps.ca/jobs/14351.html>

#### **6. I do not live in Alberta and it mentions an Alberta Class 3 with air brakes license, with a satisfactory driving record. Will my current license from another province be equivalent? What is deemed a satisfactory driving record?**

- You are required to provide documentation with your application package that shows that your non-Alberta license is equivalent. The City of Medicine Hat accepts a driver's abstract with 6 demerits or less as satisfactory.

**7. When I photocopied my certificates, I cannot read the IFSAC numbers. Is this okay?**

- No, all IFSAC/ProBoard seals and numbers must be legible, if they are not; your application will not be processed.

**8. What is the last day to apply?**

- As indicated on the job advertisement the deadline for this competition is Friday, October 29, 2021.

**9. What if I require accommodation for testing?**

- Once shortlisted, please let a Human Resources representative know if you will require any type of accommodation.

**10. What types of questions are asked during the interview process?**

- The interview will consist of descriptive and behavioral based questions. There are some great interview videos on YouTube that can give you an idea of what will be asked.

**11. How many references do I need to supply? And should they be from work or school?**

- We encourage candidates to supply 3-4 references, preference is previous supervisors, however we will accept school references as well.

**12. I completed an interview in the last recruitment; do I need to apply again?**

- All candidates that participated in any stage of the previous recruitment who have not been contacted must apply to compete for upcoming job opportunities.

**13. Do I need to be vaccinated to apply?**

- Yes, facilities and contracted services that we use throughout our recruitment process require vaccinations to enter their facilities. To complete the recruitment process candidates will need to be vaccinated.

**PLEASE VISIT THE WEBSITE FOR FULL DETAILS ON HOW TO APPLY.**

<https://www.medicinehat.ca/en/index.aspx>

<https://www.medicinehat.ca/en/government-and-city-hall/careers.aspx>