

December 2018

To: Contractors, Building Owners & Property Managers

This letter is to clarify the Medicine Hat Fire Department's requirements for reporting deficiencies discovered in a fire protection system.

The Alberta Fire Code 2014 Division B states;

6.1.1.2.1) *Fire protection installations shall be maintained in operating condition*

6.1.1.3.2) *If a person who carries out the maintenance of fire protection installations, including but not limited to portable fire extinguishers, fire extinguishing systems, fire alarm systems or fire alarm devices, discovers that a device or system is inoperative or defective and the owner or their authorized agent is unwilling or unable to correct the defect, the person carrying out the maintenance shall forthwith notify, in writing, the fire department and the owner or their authorized agent of that notification.*

6.1.1.4.1) *When any portion of a fire protection system is temporarily shut down, alternative measures shall be taken to ensure that protection is maintained.*

2.8.2.8.1) *If a fire alarm and detection system, or part thereof, is inoperative for more than 2 hours for any reason, the owner shall notify the fire department, and when directed, provide acceptable surveillance within the building continuously until the fire alarm and detection system is restored to operating condition.*

Thus, if a deficiency is identified it must be repaired as soon as possible to return the system to proper operating condition. If a contractor has not received approval to commence the repair within 10 days of discovering the deficiency they must notify the Medicine Hat Fire Service - Fire Prevention Branch, by emailing fireprevention@medicinehat.ca

Thank you for your cooperation.



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