

The *Municipal Government Act* (MGA) authorizes collection of this information under s.294(1)(b), s.295(1) and s.295(4).

This information is due on or before **July 5, 2023**

Property Address: 123 Main Street SE	Tax Roll Account: 999999
Property Owner Name: Company 123 Inc. Company XYZ Ltd.	
Name of Campground: ABC Campground	
Total Number of Sites: 108	

Please provide the most recent annual fiscal period ended prior to July 2023. The information reported below should be taken from your most recent audited financial report. (i.e., If the owner's fiscal period is June to May, the period to report is June 1, 2022 to May 31, 2023.)

FROM May 1, 20 22 TO April 30, 20 23

****ALTERNATIVELY**, actual annual Rent Rolls **AND** Income & Expense Statements for the most recent fiscal period, may be provided.

To be considered complete, Rent Rolls and Financial Statements **MUST cover all requested information.**

Please Note: If you have any questions about the data collected, or require help completing the form, contact an Assessor at the City of Medicine Hat at 403-529-8114, ext. 2 or via email to assessment@medicinehat.ca.

An assessment for your property will be prepared using any available information should you fail to report the information requested. Thank-you for your co-operation.

PROPERTY INCOME

POTENTIAL ANNUAL SITE REVENUE (Do not include GST)

Number of Days Open Per Year: 122		From: May 3, 2022		To: Oct. 3, 2022	
SITE RENTALS <i>Types of Sites</i>	DAY RENTAL		MONTH RENTAL		POTENTIAL INCOME
	No. of Sites	Day Rate	No. of Sites	Day Rate	
Power/Water/Sewer	35	\$ 60	3	\$ 50	\$ 274,500
Power/Water	10	\$ 50	3	\$ 40	\$ 75,640
Power	27	\$ 45			\$ 148,230
Basic	13	\$ 22	3	\$ 12	\$ 39,284
Overflow	10	\$ 20			\$ 24,400
Cabins	2	\$ 150			\$ 36,600
Other (Please Specify)	2	\$ 22			\$ 5,368
TOTAL POTENTIAL ANNUAL SITE REVENUE:					\$ 604,022

If you need extra space, please specify in comment section on page 2.

ACTUAL ANNUAL GROSS REVENUE (Do not include GST)

SITE RENTALS <i>Types of Sites</i>	DAY RENTAL	MONTH RENTAL	ACTUAL INCOME
Power/Water/Sewer	\$ 243,390	\$ 17,934	\$ 261,324
Power/Water	\$ 56,120	\$ 13,030	\$ 69,150
Power	\$ 133,407		\$ 133,407
Basic	\$ 34,194	\$ 3,733	\$ 37,927
Overflow	\$ 20,740		\$ 20,740
Cabins	\$ 27,450		\$ 27,450
Other (Please Specify)	\$ 4,402		\$ 4,402
RESERVATION FEES			\$ 449,730
LAUNDRY			\$ 7,940
SHOWER FEES			N/A
OTHER (Please Specify)			\$ 12,222
TOTAL ACTUAL ANNUAL GROSS REVENUE:			\$ 1,024,292

If you need extra space, please attach additional page.

PROPERTY EXPENSES (Actual Annual Property Expenses)
 (DO NOT INCLUDE mortgage, bank charges, debt charges, depreciation, or business expenses)

GENERAL:	AMOUNT PAID
Management	\$
Wages: Caretaker	\$ 110,000
Annual Insurance	\$ 8,000
Utilities (water, sewer, power, gas)	\$ 75,500
Property Taxes	\$ 34,500
License Fees	\$ 120
MAINTENANCE & REPAIR:	
Painting / Decorating	\$ 700
Repairs / Maintenance <i>(Please specify in comment section below)</i>	\$ 6,100
Grounds Maintenance	\$ 2,200
Snow Removal	\$
MISCELLANEOUS:	
Supplies	\$ 1,000
Legal & Audit	\$ 2,000
Advertising / Marketing	\$ 850
Other <i>(Please Specify)</i>	\$
TOTAL ACTUAL ANNUAL REPORTED EXPENSES	\$ 240,970

CAPITAL EXPENDITURE

Items Replaced or Upgraded <i>i.e., infrastructure, capital upgrades</i>	Year Built	Year of Renovation	Cost
Replaced Furnace in Office	1981	2022	\$ 10,000

If you need extra space, please attach additional page.

COMMENTS

- The "Other" Site Rental for both Potential and Actual Revenue is for Motor Cycles, they are smaller than normal Basic Sites.

- The "Other" for Actual Gross Revenue is for Fire Wood = \$ 12,222

- The 9 Monthly Rentals we try to keep for the longer staying guests. We will rent them out as a Day Rental if we rent out the rest of the sites and need the spots.

- Repairs / Maintenance: - Road & Paved Site Repairs = \$ 5,000

- Signage Replacement/Repair = \$ 1,600

APPRAISAL

Was there an appraisal done on the property in the last 3 years? Yes No

If Yes, Date of Appraisal: May 16, 2021 Purpose of Appraisal: Listing for Sale Amount: \$ 899,000

CERTIFICATION

All information provided herein has been examined by me and is true, current, and complete to the best of my knowledge.

Signature: John Doe

Name: John Doe

Daytime Phone No: (403)555-5555

Email: johndoe@company123inc.ca

Date: June 15, 2023