

The *Municipal Government Act* (MGA) authorizes collection of this information under s.294(1)(b), s.295(1) and s.295(4).

**This information is due on or before July 5, 2023**

<b>Property Address:</b> 123 Main Street SE	<b>Tax Roll Account:</b> 999999
<b>Property Owner Name:</b> Company 123 Inc. Company XYZ Ltd.	
<b>Name of Park:</b> ABC Mobile Home Park	
<b>Total Sites on Property:</b> 10	

Please provide the most recent annual fiscal period ended prior to July 2023. The information reported below should be taken from your most recent audited financial report. (i.e., If the owner's fiscal period is June to May, the period to report is June 1, 2022 to May 31, 2023.)

FROM May 1, 20 22 TO April 30, 20 23

**\*\*ALTERNATIVELY**, actual annual Rent Rolls **AND** Income & Expense Statements for the most recent fiscal period, may be provided.

**To be considered complete, Rent Rolls and Financial Statements MUST cover all requested information.**

**Please Note:** If you have any questions about the data collected, or require help completing the form, contact an Assessor at the City of Medicine Hat at 403-529-8114, ext. 2 or via email to [assessment@medicinehat.ca](mailto:assessment@medicinehat.ca).

An assessment for your property will be prepared using any available information should you fail to report the information requested. Thank-you for your co-operation.

**PROPERTY INCOME**

Site or Unit #	Asking Rent if Vacant	Actual Rent as of June 2023	Date of Last Rent Change	Number of Months Vacant
1		\$600	May 2022	
2		\$650	May 2022	
3	\$700		May 2021	1
4		\$550	May 2020	
5		\$600	May 2021	
6	\$700		May 2021	3
7		\$550	May 2020	
8		\$700	May 2022	
9		\$600	May 2020	
10		\$650	May 2020	
11		\$600	May 2020	
12		\$700	May 2022	
13		\$550	May 2020	
14		\$650	May 2020	
15		\$700	May 2022	
16	\$700		May 2021	1
17		\$600	May 2021	
18		\$650	May 2021	

*If you need extra space, please attach additional page.*

Vehicle / RV Parking Income	
Number of Stalls Rented	5
Monthly Rent per Stall	\$ 300
Other Parking Income	\$ 2,500

Other Income (Annual)	
Common Area Charges	\$
Laundry	\$ 5,000
Other Income <i>(Please Specify)</i>	\$ 14,400
<b>Retail Store</b>	

**PROPERTY EXPENSES (Actual Annual Property Expenses)****(DO NOT INCLUDE mortgage, bank charges, debt charges, depreciation, or business expenses)**

GENERAL:	AMOUNT PAID
Management	\$
Wages: Caretaker	\$ 40,000
Annual Insurance	\$ 5,000
Utilities (water, sewer, power, gas, cablevision, internet)	\$ 7,000
Property Taxes	\$ 13,000
License Fees	\$
MAINTENANCE & REPAIR:	
Painting / Decorating	\$ 2,200
Repairs / Maintenance <i>(Please specify in comment section below)</i>	\$ 8,000
Grounds Maintenance	\$ 5,000
Snow Removal	\$ 4,500
MISCELLANEOUS:	
Supplies	\$ 2,500
Legal & Audit	\$ 2,600
Advertising / Marketing	\$ 1,500
Other <i>(Please Specify)</i>	\$
<b>TOTAL ACTUAL ANNUAL REPORTED EXPENSES</b>	<b>\$ 91,300</b>

**CAPITAL EXPENDITURE**

Items Replaced or Upgraded <i>i.e., infrastructure, capital upgrades (not mobile home renovations)</i>	Year Built	Year of Renovation	Cost
Park/Play Ground	2022	2022	\$80,000

*If you need extra space, please attach additional page.***COMMENTS**

- Other Parking Income = \$2,500 is an annual amount for an empty parking spot tenants can rent

Repairs / Maintenance: - Road Patching = \$6,500

- Sign Replacement = \$1,500

**APPRAISAL**Was there an appraisal done on the property in the last 3 years?  Yes  NoIf Yes, Date of Appraisal: May 16, 2021 Purpose of Appraisal: Listing for Sale Amount: \$960,200**CERTIFICATION****All information provided herein has been examined by me and is true, current, and complete to the best of my knowledge.**Signature: *John Doe*Name: John DoeDaytime Phone No: (403)555-5555Email: johndoe@company123inc.caDate: June 15, 2023