**PRE-APPLICATION PROCESS**

for obtaining water and sanitary servicing

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**Contact:**

**Environmental Utilities**

403-529-8176 (main)

eu@medicinehat.ca

**Planning and Development Services**

403-529-8374 (main)

pbe@medicinehat.ca

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**Pre-application Process Flowchart:**

1. **Does the site have water and sanitary services?**
   - **NO**
     - Contact Environmental Utilities (Engineering) to confirm that the site can be serviced with water and sanitary. All service connections are completed by Environmental Utilities.
   - **YES**
     - **Are those services large enough for the proposed development?**
       - **NO**
         - Proceed to Development Permit application. Contact Planning and Development Services.
       - **YES**
         - **Is the proposed development single family/duplex/fourplex?**
           - **NO**
             - Contact Environmental Utilities (Source Control) for requirements to install a sampling manhole and/or backflow preventers.
           - **YES**
             - Contact Environmental Utilities (Engineering) to confirm that the site can be serviced with water and sanitary. This is to be confirmed with Planning and Development Services (Development Engineering and Building Safety Codes).

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The applicant shall outline the required service line size request based on the intended use, to ensure compliance with the NPCC. This is to be confirmed with Planning and Development Services (Development Engineering and Building Safety Codes).

The applicant must have a fixture count and proposed line size completed by a Plumber to confirm if the service is adequately sized. Planning and Development Services (Development Engineering and Building Safety Codes) will review and ensure compliance with the NPCC, but will not complete the fixture count for the applicant.

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