

*These one-time Community Development Grants are supported by funds from Family and Community Support Services (FCSS).*

Some eligible activities of a Community Development Project could include, but are not limited to, the following:

- Information and referral services
- Developing directories designed to inform the public of available resources
- Interagency coordination
- Increasing public awareness about community issues
- Developing strategies for community advocacy
- Developing comprehensive social community plans and initiatives
- Environmental scans
- Service reviews
- Needs assessments
- Strategic planning
- Program planning
- An event to enhance knowledge or develop skills
- Short term support group
- Public education
- Volunteer development

**DEADLINE FOR APPLICATIONS IS**  
3:30 PM, Thursday, May 31, 2018

*This is a one-time opportunity to  
apply for up to \$15,000!*

*Applications can be dropped off,  
faxed, mailed, or emailed to:*

**Community Development Department**

Attn: Bonnie-Lou Yaroshko  
1150 5 Street SE  
Medicine Hat, AB T1A 8C7

*For more information, contact:*

Phone: 403.529.8316

Fax: 403.529.8369

Email: [bonyar@medicinehat.ca](mailto:bonyar@medicinehat.ca)



[www.medicinehat.ca/grants](http://www.medicinehat.ca/grants)



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# 2018 FCSS Community Development Grant Guidelines



May 2018



## FUNDING CRITERIA

One-time Grant monies of up to \$15,000 may be available for short-term projects within Medicine Hat that enhance the social well-being of individuals, families and community through prevention. **Grant money must be spent by December 31, 2018.**

## ELIGIBLE GROUPS

Non-profit groups registered under the Society's Act, or sponsored by a registered or government agency.

Local chapter of a provincial or federal non-profit group.

## PROJECT GOALS

One of the goals of the Community Development Department is to encourage residents and volunteers to become involved in the planning and provision of community programs and services. The Department offers consultative, administrative and funding support to volunteer groups and agencies who endeavor to meet the social needs in the community.

Accordingly, the Community Development Department offers grants to non-profit groups for preventive and/or community enrichment social services projects.

Funds are provided through an 80/20 partnership with the Provincial FCSS Program and the City of Medicine Hat.

## PROJECT GUIDELINES

1. Preference will be given to new and innovative projects.
2. Projects must have objectives that emphasize prevention, volunteerism and self-help.
3. Eligible projects must include, promotion and facilitation of:
  - Developing stronger communities
  - Public participation in planning, delivery and the governing of the program and services provided under the program.
  - Involvement of volunteers
  - Efficient and effective use of resources
  - Co-operation and co-ordination with allied service agencies operating within the municipality.
4. Eligible projects must be either short-term (complete by December 31, 2018) or can be used as start-up funding for longer term projects that will be sustained by other funding sources. **Grant money must be spent by December 31, 2018.**
5. Applicants must provide measurable outcomes of the project (based on indicators of success from the FCSS Measures Bank). Information about these measures will be available at [www.medicinehat.ca/grants](http://www.medicinehat.ca/grants)
6. Funding will not be provided for major capital expenditures, including rent, utilities and salaries not related to project.

## APPLICATION PROCEDURES

1. Potential applicants will have the opportunity to attend a CD Grant information session Wednesday, May 16, 2018, at 12 noon—1 pm in the Esplanade Studio Theatre. Registration is required by calling 403.529.8307.
2. Applicants prepare and submit a grant application (Community Development department staff may be available to assist groups with the preparation of their application).
3. Applications are reviewed and recommended by the selection committee. Recommendations for funding are approved by City Council.
4. If the application is approved:
  - The group must maintain separate accounting for the project.
  - The Grant must be spent by December 31, 2018, regardless of the grants issue date (e.g. grant monies issued in June 2018, need to be spent no later than December 31, 2018.)
  - At the end of the project, the group submits a project summary report and a financial statement to the Community Development Department no later than February 28, 2019.
  - The group must acknowledge the support of FCSS and the City of Medicine Hat in its project promotion.

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