

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING  
HELD ON TUESDAY, SEPTEMBER 7, 2010, AT 5:05 P.M.  
IN THE ESPLANADE CUTBANKS ROOM**

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**PRESENT:** Malcolm Sissons, Chair  
George Webb, Vice-Chair  
Dennis Baresco [Until 6:30 p.m.]  
Mark Dumanowski  
Earl Morris

**ALSO PRESENT:**

Carol Beatty, Manager of Cultural Development  
Philip Pype, Archivist  
Fraser Shaw, Heritage Conservation Adviser, Municipal Heritage  
Corlaine Gardner, Heritage Garden Sub-committee member  
Lorine Marshall, Heritage Garden Sub-committee member [Until 6:35 p.m.]

**NOT PRESENT:**

Alderman Ty Schneider, Aldermanic Representative  
Andrea McIntosh, Arts & Heritage Advisory Board Representative  
Jeanie Gartly, Superintendent of Planning Services

1. **Presentation by Mr. Fraser Shaw, Heritage Conservation Adviser, Municipal Heritage Foundation**

Mr. Fraser Shaw provided a presentation outlining the steps for funding applications. He noted that there were some key tools required in order to submit an application for funding. These key tools are: a Bylaw indicating Municipal Designation, listing on the Registry (requires a Statement of Significance and a Statement of Integrity), and Municipal approval (either by building or development permit). Mr. Shaw outlined the Components for Precertification, the Character Defining Elements, and the Primary Treatment (preservation, rehabilitation, or restoration). He noted that the primary date for applications for funding from the Province is February 1<sup>st</sup>.

INFORMATION

2. **Ewart Duggan House Heritage Garden Project Report**

George Webb presented the Heritage Garden Project Report on behalf of the Heritage Garden Sub-committee. He noted that the report was developed as a result of site visits and on-line research. He explained that the garden was planned without irrigation, minimal watering requirements, and using the original fencing concept. The garden would be designed around the existing sidewalk between the Esplanade parking lot and the Duggan House. Corlaine Gardner noted that the intent was to invite people in so as to tell a story, making it an interactive garden. There was discussion and clarification of some items was requested.

The sub-committee will review further before bringing the final report forward.

INFORMATION

3. **Preliminary Review of the Heritage Garden Project by Mr. Fraser Shaw**

Mr. Shaw provided his comments on the project, noting that it would be a dramatic improvement to the property. Committee members discussed the various components, standards and guidelines, character defining elements, and eligible funding elements. Mr. Shaw noted that several of the required elements were met, and the application for funding would likely be supported for portions of the project. He provided suggestions for additional design decisions and outlined some required evidence reporting to support the application.

INFORMATION

4. **Statement of Significance and Landowners**

George Webb noted that there may be a potential for disconnect between the new property owners and the Statement of Significance on the property. He requested information on how a new property owner or one considering purchasing a property would be aware that there was a Statement of Significance or whether it was Municipally Designated. Mr. Shaw advised that the Municipality is responsible to register the property where it would be noted if there were any restrictions, and the lawyers for the sale should advise their clients of the restrictions and the funding opportunities that might exist.

INFORMATION

5. **Next Meeting**

The next regular meeting will be held on Tuesday, October 5, 2010.

INFORMATION

6. **Adjournment**

The meeting adjourned at 7:20 p.m. Other agenda items dealt with were Administrative matters.

Received by City Council on \_\_\_\_\_.

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DAVID LEFLAR, CITY CLERK