

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING
HELD ON TUESDAY, MAY 4, 2010, AT 5:10 P.M.
IN THE ESPLANADE CUTBANKS ROOM**

PRESENT: Malcolm Sissons, Chair
George Webb, Vice-Chair
Dennis Baresco
Earl Morris
Alderman Ty Schneider, Aldermanic Representative
Dr. Andrea McIntosh, Arts & Heritage Advisory Board Representative
Barry Finkelman, Arts & Heritage Advisory Board Chair *[until 7:00 p.m.]*
Philip Pype, Archivist
Carol Beatty, Manager of Cultural Development
Jeanie Gartly, Superintendent of Planning Services
Jessica Bester, Planning Officer (Recording Secretary)
Debbie Goehring, Administrative Services Supervisor, Cultural Development (Recording Secretary)

NOT PRESENT: Mark Dumanowski

SPECIAL GUEST: Jim Marshall

1. **ALBERTA HISTORICAL RESOURCES FOUNDATION HERITAGE AWARDS**
Appendix A

The Heritage Resources Committee reviewed the attached request for nominations for the Alberta Historical Resources Foundation 2010 Heritage Awards, and the guidelines and nomination form. Several suggestions for potential nomination were discussed. The Board member suggesting the nomination will prepare the necessary detail and documentation in support of the project/candidate. All nominees will be contacted to ensure acceptance of the nomination.

The Heritage Resources Committee recommends **TO CITY COUNCIL THAT THE FOLLOWING INDIVIDUALS AND ORGANIZATIONS BE SUBMITTED FOR NOMINATION IN THE NOTED CATEGORIES:**

- A. **OUTSTANDING ACHIEVEMENT: JAN BARNES**
- B. **HERITAGE CONSERVATION AWARD: THE CYPRESS CLUB**
- C. **MUNICIPAL HERITAGE PRESERVATION AWARD: THE CITY OF MEDICINE HAT FOR THE EWART DUGGAN HOUSE, MEDALTA HISTORIC CLAY DISTRICT, FINLAY BRIDGE, AND THE ESTABLISHMENT OF THE HERITAGE RESOURCES COMMITTEE**
- D. **HERITAGE AWARENESS AWARD: THE HISTORICAL SOCIETY FOR PUBLISHING THE BOOK, ENTITLED, "FROM BOMBS TO MEADOWLARKS".**

ADOPTION

2. **GOAL SETTING FOR 2010**

Appendix B

Chair Malcolm Sissons provided a list of potential goals from the Heritage Resources Policy and Action Plan. Several other goals were identified and Mr. Sissons updated the attached list to include those suggestions. There was considerable discussion around Bylaw #2333 (A Bylaw of the City of Medicine Hat to establish and provide for a Historical Resources Advisory Committee), dated March 5, 1984. This Bylaw is still in effect. The Heritage Resources Committee members were of the opinion that it should be amended to reflect the mandate of the Heritage Resources Policy and Action Plan.

The Heritage Resources Committee recommends **TO CITY COUNCIL THAT BYLAW #2333 (A BYLAW OF THE CITY OF MEDICINE HAT TO ESTABLISH AND PROVIDE FOR A HISTORICAL RESOURCES ADVISORY COMMITTEE) BE AMENDED TO ENSURE CONSISTENCY WITH THE MANDATE OF THE CURRENT HERITAGE RESOURCES POLICY AND ACTION PLAN.**

ADOPTION

3. **HERITAGE RECORDS AND PAST COMMITTEE EXPERIENCE**

Chair Malcolm Sissons welcomed Mr. Jim Marshall, past member of the Heritage Resources Advisory Committee, to the meeting. Mr. Marshall presented a slideshow of photographs that he collected of past historic resources in the community that were saved from demolition because of the work of the former Historical Resources Advisory Board and those that were demolished without warning or by past City Council decision. He also noted those historical buildings that were destroyed by fire. Mr. Marshall provided a box of files with information on these historic resources. Chair Malcolm Sissons requested that these files be left with archival staff for review to enable past heritage resources to be documented in the Heritage Site List. Mr. Marshall also suggested that a website be developed cataloguing a list of these historic resources. Jeanie Gartly indicated that such a list has been initiated.

The Committee expressed concern about the loss of a number of historic buildings in the past. There was discussion about developing methods and exploring funding opportunities to ensure current historic resources are preserved. Mr. Sissons presented the option of the City's tax incentive program to assist landowners with costs related to improving historic buildings. He asked that Jeanie Gartly provide information about this incentive at the next meeting. The Committee expressed appreciation to Mr. Marshall for his presentation and the information that he provided from his valuable experience.

INFORMATION

4. **EWART DUGGAN HOUSE – HERITAGE GARDEN LANDSCAPING PROJECT**
Chair Malcolm Sissons stated that the previous motion to create a sub-committee to research and plan an historically appropriate garden for the Ewart Duggan House property was adopted by City Council at the April 19, 2010 meeting. Mr. Sissons presented a draft Terms of Reference for discussion and comment. The Heritage Resources Committee agreed with the membership list identified.

Mr. Marshall mentioned that the sub-committee might need to select the era that they intended to depict for the landscaping of the property. A time period prior to the existence of watered gardens was determined appropriate to protect the house. This initiative could also be viewed as a good example of xeriscaping. Maintaining sightlines in the design was also identified as an important consideration.

Chair Malcolm Sissons also noted that the Terms of Reference allow for some Committee members to be on the sub-committee, as well as a staff representative from the City Parks and Outdoor Recreation Department, a representative from the Grasslands Naturalists and Horticultural Society and a representative from the landscaping industry. Andrea McIntosh, George Webb and Jeanie Gartly volunteered to serve on the sub-committee as members of the Heritage Resources Committee. Carol Beatty advised that she would contact the Parks Department to invite a representative. Malcolm Sissons will send a letter requesting participation from the Grassland Naturalists and the Horticultural Society. Mr. Sissons will also contact a representative from the landscaping industry. Jeanie Gartly will spearhead the sub-committee until the members are chosen, a first meeting called, and a Chair selected. The aim is for the plan to be approved by fall, with landscaping to begin in spring 2011.

INFORMATION

5. **MUNICIPAL DESIGNATION BYLAW UPDATE**
Jeanie Gartly advised that the City Solicitor's Department was finalizing the draft Municipal Heritage Designation Bylaw and Agreement and that it was on the Agenda of the City's Administration Team for discussion on Wednesday. She requested consideration for the Committee to schedule a separate meeting with members of the Solicitor's Department to discuss the draft Bylaw and Agreement. The Heritage Resource Committee requested that the draft materials be circulated prior to the meeting. The meeting was set for Tuesday, May 18, 2010 at 5:00 p.m. in the Ewart Duggan House.

INFORMATION

6. **HERITAGE RESOURCES POLICY DEVELOPMENT DOCUMENTATION**
Barry Finkelman provided the Committee with an original copy of the Heritage Resources Policy working document from October 30, 2006. The Committee was asked to review the document for background information and to compare it with the adopted Bylaw. Mr. Sissons expressed appreciation to Mr. Finkelman for this information that will be used when developing and completing specific goals.

INFORMATION

7. HERITAGE SITE LISTING

Jeanie Gartly provided an initial detailed list of important historic resources (buildings and landscapes). She stated that all important past and present community heritage resources should ultimately be included on this list. Philip Pype will work with Ms. Gartly to develop a comprehensive list that will be amended as new historic resources are identified. The Committee was asked to review the list and provide their comments, edits, etc. to Ms. Gartly as soon as possible. The intent of this list is to be used as a foundation for the Heritage Resource Committee's future work including Municipal designation.

INFORMATION

8. DESIGNATION FOR HISTORIC VIEW

Committee members reviewed a recent article from the Medicine Hat News. The article discussed an historic cabin from the early 1900s with a majestic mountain view backdrop in the Municipal District of Pincher Creek. The article stated that the Municipality is currently in the process of attaining an "Historic Viewscape" status of the vista to ensure the scene cannot be altered by development. The article was received by the Committee for information.

INFORMATION

9. SUMMER MEETING SCHEDULE

Committee members discussed the need for meeting throughout the summer months. They determined that there is sufficient work to be done, and therefore meetings may need to be held during the summer. Summer meeting dates were identified as July 6 and August 3. All members were requested to consider these dates and advise their availability to ensure quorums can be achieved.

INFORMATION

10. HERITAGE RESOURCES COMMITTEE – INPUT TO THE MEDICINE HAT PLAN

Jeanie Gartly informed the Committee about the Medicine Hat Plan that is currently underway by "Planning Alliance" consultants from Toronto. In order to ensure that arts, culture and heritage are captured in the Plan, the Committee was invited to attend a meeting being held on May 13, 2010 at 7:00 - 8:30pm at the Stampede Grandstand Banquet Room. Information and an invitation will be forwarded to Committee members. All members were encouraged to attend.

INFORMATION

11. JOINT ADVISORY BOARD MEETING

Mr. Sissons reminded Committee members of the invitation to join the Arts & Heritage, Urban Environment & Recreation, and Social Development Advisory Boards for a joint meeting on Wednesday, May 12, at 5:00 p.m. in the Hockey Hounds Recreation Centre Boardroom.

Post meeting: The Heritage Resources Committee declined this invitation.

INFORMATION

12. **Adjournment**

The meeting adjourned at 7:45 p.m.

Adopted by City Council on

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LARRY P. GODIN, CITY CLERK