

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING**  
**HELD ON TUESDAY, SEPTEMBER 6, 2011, AT 5:20 P.M.**  
**AT THE ESPLANADE CUTBANKS ROOM**

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**PRESENT:** Malcolm Sissons, Chair  
Mark Dumanowski  
Earl Morris  
Dennis Baresco  
Andrea McIntosh, Arts & Heritage Advisory Board Representative

**ALSO PRESENT:**  
Barry Finkelman, Chair, Arts & Heritage Advisory Board  
Jeanie Gartly, Superintendent of Planning Services  
Carol Beatty, Manager of Cultural Development  
Kathy Eden, Heritage Assistant (Recording Secretary)

**NOT PRESENT:**  
Alderman Graham Kelly, Aldermanic Representative  
Philip Pype, Archivist

1. **St. John's Presbyterian Church Designation Update**

**(Appendix A)**

The Committee reviewed and discussed the by-law required to designate the St. John's Presbyterian Church a municipal historic resource. After discussion, it was moved by Andrea McIntosh, seconded by Mark Dumanowski to accept by-law #4051 as received.

**CARRIED**

**THE HERITAGE RESOURCES COMMITTEE RECOMMENDS THAT CITY COUNCIL CONSIDER ADOPTION OF BYLAW #4051 TO DESIGNATE ST. JOHN'S PRESBYTERIAN CHURCH A MUNICIPAL HISTORIC RESOURCE.**

**ADOPTION**

2. **Ewart Duggan Heritage Garden Update**

A written project update was provided to the Committee. The Garden sub-committee will meet in late September. The Open House held in the Ewart Duggan Garden in conjunction with the annual Heritage Festival, August 6, 2011 was deemed a success. During this event anonymous donations were collected as well as information about how to contribute as a volunteer or with a donation.

**INFORMATION**

**3. Meet & Greet Fall Open House/Plaque Ceremony**

Committee members discussed and agreed to move the open house and plaque unveilings at Inspire Café and Gallery to October 4, 2011, 5:00 p.m. until 7:00 p.m. The regular scheduled Heritage Resources Committee meeting will be held at Inspire Café and Gallery afterwards. The Committee discussed and determined the locations of the plaques for the Hargrave Sisson/Merchants Bank property.

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**4. Finlay Bridge Designation**

On August 15, 2011 Council approved to proceed with the Finlay Bridge Designation. A 60 day notice of Council's intention will be prepared and served on the owners. The by-law will be prepared by legal and reviewed by this Committee prior to being forwarded to Council.

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**5. Heritage Resources Committee Budget Request**

The Heritage Resources Committee budget request was referred to Administration to be included in the overall budgeting process for the City.

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**6. Heritage Trees**

To bring awareness, letters were forwarded to arborists and landscaping companies in the area. Letters were also sent to The Urban Development Institute and Canadian Home Builders' Association in the hopes the information is circulated to its members. It is this Committee's goal to have a brochure prepared by Committee volunteers in time to distribute at the Fall Meet and Greet on October 4, 2011.

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**7. Heritage Resources Committee By-law**

The previous Heritage Resources Committee by-law is currently being amended. Cultural Department, Planning Services and the City Solicitor will meet September 13, 2011 to discuss further. A draft by-law will be forwarded to this Committee's attention for discussion and review.

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**8. Heritage Resources Committee Briefing Notes**

In order to ensure clarity and address any questions that may arise at Council, Planning Services will prepare briefing notes to Development & Infrastructure and Public Service Commissioners, City Solicitor and City Clerk prior to Council meetings.

INFORMATION

**9. Discussion and Other Administrative Items**

The Committee discussed:

- Terms of Office
- Heritage Canada Foundation Conference in Victoria
- Municipal Heritage Forum (Edmonton), Provincial Historical Resource Management Branch
- Variance Report

INFORMATION

**10. Next Meeting**

The next regular meeting will be held on Tuesday, October 4, 2011, at Inspire Café and Gallery.

**11. Adjournment**

The meeting adjourned at 6:30 p.m.

Adopted by City Council on \_\_\_\_\_.

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DAVID LEFLAR, CITY CLERK