

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING  
HELD ON TUESDAY, APRIL 5, 2011, AT 5:15 P.M.  
AT INSPIRE STUDIO GALLERY CAFÉ**

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**PRESENT:** Malcolm Sissons, Chair  
Dennis Baresco  
Earl Morris  
Mark Dumanowski  
Andrea McIntosh, Arts & Heritage Advisory Board Representative  
Alderman Graham Kelly, Aldermanic Representative

**ALSO PRESENT:**

Carol Beatty, Manager of Cultural Development  
Philip Pype, Archivist  
Jeanie Gartly, Superintendent of Planning Services  
Barry Finkelman, Chair, Arts & Heritage Advisory Board  
Gary Soucey, St. John's Presbyterian Church [until 5:45 p.m.]  
Linda McDonald, St. John's Presbyterian Church [until 5:45 p.m.]  
Kathy Eden, Heritage Assistant (Recording Secretary)

**NOT PRESENT:**

George Webb, Vice-Chair

**1. St. John's Presbyterian Church Request for Municipal Designation**

**(Appendix A)**

The St. John's Presbyterian Church is seeking municipal designation now that the Statement of Significance has been received. Committee members were provided with the background for the designation and amendment of the Statement of Significance for the St. John's Presbyterian Church. The question of ownership listed on title was discussed. The St. John's Presbyterian Committee will provide clarification of ownership to the Heritage Resources Committee. Attached is the Statement of Significance together with St. John's Congregation Approval for Designation.

**It is recommended that City Council:**

**Direct the City Clerk to serve 60 days notice on the owners of the St. John's Presbyterian Church as required by Section 26 (2), of the Act, of Council's intention to consider designating the St. John's Presbyterian Church a municipal historic resource; and**

**Direct the City Solicitor and Planning Services to draft a bylaw and associated agreement required to designate the St John's Presbyterian Church a municipal historic resource for the consideration of Council and the Heritage Resources Committee following the expiry of the 60 day notice period.**

**ADOPTION**

**2. Chief Administrative Officer (CAO) Authority Update**

Chair, Malcolm Sissons noted that he met with Chief Administrative Officer Ray Barnard to discuss the matter of CAO authority with regard to heritage resources. The CAO authority is an administrative process rather than technical evaluation with the general practice of the CAO to sign off on matters requiring municipal approval. After further discussion regarding the CAO authority, the process as it stands is appropriate and functional.

INFORMATION

**3. Places of Interests Workshop – March 18**

Committee members discussed the Places of Interests Workshop led by Matthew Francis, Manager, Municipal Heritage Services, Alberta Culture and Community Spirit. The workshop was deemed to be a great success. The four examples chosen for discussion provided good variation and understanding of appropriate criteria and method for inclusion as heritage resources. Viewscapes were deemed to be the most challenging historic resource to assess.

INFORMATION

**4. Statements of Significance to Landowners Letter**

Letters and background reports to landowners have been signed and will be mailed out to landowners this week. Landowners' responses will be discussed by the Committee at the next meeting.

INFORMATION

**5. Municipal Heritage Leadership Award / Prince of Wales Prize**

An award program is available for municipalities that are particularly active in preserving their heritage. Committee members discussed this award and would like to nominate the City of Medicine Hat some time in the future once more designations have been completed. The matter was tabled until the December Heritage Resources Committee meeting.

INFORMATION

**6. Statements of Significance / Evaluations and Inventory**

Committee members discussed the Places of Interest List and buildings that are significant enough to be added to the Inventory List. There are some buildings currently on the Places of Interest list that have been evaluated and are Class A buildings and therefore will be added to the Inventory List. The Heritage Resources Committee can apply to the Province for cost sharing to complete more evaluations of buildings to create Statements of Significance. This will then determine which buildings from the Places of Interest List would be further added to the Inventory. All members will review the Places of Interest List and identify one building they feel is worthy of attention and evaluation for discussion at the next meeting.

INFORMATION

7. **Downtown Redevelopment Incentives Program as it relates to Heritage**

Chair Malcolm Sissons noted the letter to the Mayor regarding the Downtown Redevelopment Incentives Program was mailed. Alderman Graham Kelly advised that this matter has not yet been received by City Council. Committee members discussed that a follow up to the Mayor's office would be in order (action: Chair).

INFORMATION

8. **Discussion and Other Administrative Items**

There was a brief discussion on the meeting location for the June meeting and on other matters including

- Budget (actual to budget to be reported each meeting)
- River Flats Area Redevelopment Plan approval
- Potential speaker for next meeting (Chair to approach potential speakers)

INFORMATION

9. **Next Meeting**

The next regular meeting will be held on Tuesday, May 10, 2011 at the Esplanade Cutbanks room.

10. **Adjournment**

The meeting adjourned at 6:20pm.

Adopted by City Council on \_\_\_\_\_.

\_\_\_\_\_  
DAVID LEFLAR, CITY CLERK