

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING
HELD ON TUESDAY, JANUARY 11, 2011 AT 5:15 P.M.
AT THE EWART DUGGAN HOUSE**

PRESENT: Malcolm Sissons, Chair
George Webb, Vice-Chair
Dennis Baresco
Earl Morris
Mark Dumanowski
Andrea McIntosh, Arts & Heritage Advisory Board Representative

ALSO PRESENT:

Carol Beatty, Manager of Cultural Development
Philip Pype, Archivist
Jeanie Gartly, Superintendent of Planning Services
Barry Finkelman, Chair, Arts & Heritage Advisory Board
Judy Morris, Friends of Monarch Society Representative
Debbie Goehring, Recording Secretary

1. **Heritage Garden Report**

The Heritage Garden sub-committee reported that a Decision Item is being prepared for review through the City process. It will be brought back to the Heritage Resources Committee after the process is complete.

INFORMATION

2. **Places of Interest List**

Committee members discussed the Places of Interest List, and noted that the criteria needs to be clearly established. Staff advised that Mr Mathew Francis has agreed to provide a half-day workshop to work through the manual and determine an appropriate criteria and method for inclusion of heritage resources on the Places of Interest List. There was discussion about specific parks, artefacts, landscapes, and artwork for inclusion, and it was agreed that all members would consider the current Places of Interest List and bring forward four priorities for discussion at the workshop. These will be confirmed at the February meeting. Committee members agreed that the workshop should be scheduled for **Friday, March 18, 2011, 8:00 a.m. to Noon, Esplanade Cutbanks Room.**

INFORMATION

3. **Statement of Significance – Monarch Theatre**

Chair Malcolm Sissons noted that if the interior of the Theatre is intended for restoration, the Statement of Significance would need to be amended. Mr Lorne Simpson, Architect, will review the site and work with staff on an amendment if necessary. Judy Morris noted that when Mr Fraser Shaw, Heritage Conservation Advisor, Alberta Culture and Community Spirit, attended the site, he was very impressed with the state of the inner workings. Staff will work to have Mr Shaw, Mr Simpson and others attend as necessary to review the need for an amended Statement of Significance. The Friends of the Monarch Society may not be eligible to apply for grant funding from the Province if an amendment is necessary, as the February timeline for applications will likely not be met.

INFORMATION

4. **Incentives Program**

Committee members agreed that Mr Keith Crush would be invited to the next meeting to discuss the City's current proposal for an Incentives Plan.

INFORMATION

5. **Website Status**

The Heritage Resources Committee expressed appreciation to Jeanie Gartley for getting the website up and running. Staff will continue to update as necessary and there was discussion about the need to advise the public that the site is available. Staff will follow up on this.

INFORMATION

6. **Finlay Bridge Municipal Designation**

Committee members agreed that staff had provided excellent information to begin the process. The information will be inserted into the Statement of Significance format and sent to Mr Shaw for his review, comment and input.

INFORMATION

7. **Medicine Hat Brick and Tile Site**

Chair Malcolm Sissons noted that the site is Federally Designated and could be included as part of the Historic Clay District. A Letter of Intent will be developed and forwarded to the Province for consideration. He noted that governments at all levels are involved.

INFORMATION

8. Budget

Heritage Resources Committee members were advised that although the Committee only expended a small portion of the approved budget in 2010, the same amount is available for 2011. There will be a greater need for this budget in 2011 as projects are undertaken and completed and things like plaques to indicate municipal designation are required.

INFORMATION

9. Approaching Owners of Provincially Designated Resources to apply for Municipal Designation

There was discussion about the need to approach owners of Provincially Designated Resources to consider application for Municipal Designation. There would be no cost to the landowner for municipal designation, although there would need to be some agreed-upon restrictions. The City's Legal Department is undertaking some comparisons between the two designations, and as this work is completed, it will be brought forward to the Committee. The Registry of Municipal Designations should be inclusive between Provincial and Municipal Designations.

INFORMATION

10. Open House

Committee members discussed the need for public awareness of the Heritage Resources Committee and its programs and projects. There was discussion on the need to host "meet and greet" sessions, celebrations of projects, garden party, etc. and it was determined that George Webb, Dennis Baresco and Carol Beatty would meet and bring back a plan of action.

INFORMATION

11. Plaque Development

The Plaque Development sub-committee has reviewed and developed some criteria and terms of reference. It was agreed that a budget should be considered for design and plaque supply. Staff will contact some designers and get quotes on a fee for design as well as per unit plaque cost. This will be brought back to the next meeting.

INFORMATION

12. Report on Heritage Resources Committee Objectives for 2010 Appendix A

Chair Malcolm Sissons provided an overview of the Heritage Resources Committee objectives for 2010 and the status report, which is attached for Council's information.

INFORMATION

13. Discussion and Other Administrative Items

There was information provided and brief discussion on several other matters including

- ♦ Potential future speakers (Mr & Mrs Pat McNally in March),
- ♦ Partnerships for manpower, financial, and other services,
- ♦ Articles relating to heritage resources;
- ♦ Upcoming events in the community,
- ♦ History on community heritage items, and
- ♦ Cultural Development staff recruitment.

INFORMATION

14. Next Meeting

The next regular meeting will be held on Tuesday, February 1, 2011.

15. Adjournment

The meeting adjourned at 7:10 p.m. Other agenda items dealt with were Administrative matters.

Received by City Council on _____.

DAVID LEFLAR, CITY CLERK