

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING
HELD ON TUESDAY, NOVEMBER 2, 2010, AT 5:10 P.M.
IN THE ESPLANADE CUTBANKS ROOM**

PRESENT: Malcolm Sissons, Chair
George Webb, Vice-Chair
Dennis Baresco
Earl Morris
Mark Dumanowski
Andrea McIntosh, Arts & Heritage Advisory Board Representative

ALSO PRESENT:
Carol Beatty, Manager of Cultural Development
Philip Pype, Archivist
Barry Finkelman, Chair, Arts & Heritage Advisory Board
Darren Folkersen, City of Medicine Hat Solicitor
Judy Morris, Friends of the Monarch Society

NOT PRESENT:
Alderman Graham Kelly, Aldermanic Representative

1. **MUNICIPAL DESIGNATION BYLAW**

APPENDIX A

Darren Folkersen advised Committee members that during discussions with the owners of the Hargrave Sissons Block / Grocery Warehouse / Merchants Bank of Canada property, there were some minor amendments requested. He outlined these changes as well as noting the inclusion of the Heritage Resources Committee recommendations. Committee members were in agreement with the additions and minor amendments. Mr. Folkersen outlined the next step in the process, and the approximate timelines. Committee members expressed appreciation to Mr. Folkersen for his efforts in establishing a template to use for Municipal Designations for the City of Medicine Hat. Arts & Heritage Advisory Board Chair, Barry Finkelman congratulated the Heritage Resources Committee for their work and accomplishment.

THE HERITAGE RESOURCES COMMITTEE RECOMMENDS THAT CITY COUNCIL:

- A. AUTHORIZE THE EXECUTION OF THE MAINTENANCE AGREEMENT BY THE MAYOR AND CITY CLERK; AND**
- B. CONSIDER PASSAGE OF BYLAW #4014.**

ADOPTION

2. Alberta Historical Resources Foundation Heritage Awards

As noted in the May 4, 2010 Heritage Resources Committee meeting minutes, nominations for the Alberta Historical Resources Foundation 2010 Heritage Awards were submitted. Nominations were submitted as noted below:

- A. Outstanding Achievement: Jan Barnes
- B. Heritage Conservation Award: the Cypress Club
- C. Municipal Heritage Preservation Award: the City of Medicine Hat for the Ewart Duggan House, Medalta Historic Clay District, Finlay Bridge, and the establishment of the Heritage Resources Committee
- D. Heritage Awareness Award: the Historical Society for publishing the book, entitled, "From Bombs to Meadowlarks".

Recently the Cultural Development Department was advised that the nomination for the Heritage Conservation Award for the Cypress Club was selected, for excellence in the conservation and interpretation of the Cypress Club.

Barry Finkelman noted that the Friends of Medalta Society was also selected for the Municipal Heritage Conservation Award.

These are very prestigious awards, there were only nine selected in 2010, and it should be noted that Medicine Hat was the recipient of two. The Awards Ceremony will be held on Friday, November 26, 2010 at the MacDonald Hall, Heritage Hall Building, Southern Alberta Institute of Technology in Calgary, from 6:00 – 9:00 p.m.

Committee members requested that following the announcement of these awards by the Alberta Historical Resources Foundation, a media release be issued to advise the residents of the city of this tremendous accomplishment towards heritage initiatives in our community. The Chair of the Heritage Resources Committee will send a congratulatory letter to both the Cypress Club and Friends of Medalta Society.

INFORMATION

3. Heritage Garden Project Report and Update

George Webb advised that the sub-committee continues to meet regularly to fine-tune the project and prepare the budgets. Deadline date for submission to the Province for funding is February 1, 2011. The sub-committee will bring forward the final draft of the proposal and budget at the next meeting. There was discussion about the need to move or remove large trees on the property for safety, view lines and foundation protection and methods to advise the public and alternative strategies were discussed. These costs will also be identified in the proposal budget.

INFORMATION

4. **Places of Interest List**

Committee members were advised that the criteria for development of a Places of Interest List can be found in the binder provided by the Municipal Heritage Partnership Program in the green booklet, pages 15 and 16. During discussion it was noted that the list is extensive and there are approximately 10 zones. Committee members agreed that it would be beneficial to invite Mr. Mathew Francis from the Municipal Heritage Partnership Program for a ½ day workshop to educate the Committee on the criteria and process for the Places of Interest List. Earl Morris will take on the task of consolidating and updating all lists.

INFORMATION

5. **Monarch Theatre – Statement of Significance**

Chair Malcolm Sissons outlined the intended process for Municipal Designation of properties for Mrs. Judy Morris, representative from the Monarch Theatre. The process as outlined will become the standard procedural guidelines for the committee.

Judy Morris provided a brief report, noting that application for grants has been a large undertaking, especially with the need for non-profit charitable status, which they do not have. The Canadian Heritage Grant application may be successful for a portion of the project. The Friends of the Monarch are undertaking several fundraising projects in order to plan a 100th anniversary celebration project. The Monarch's 100th anniversary is December 21, 2011. The building itself is owned and operated by the CCDA.

There was discussion on the process for completion of the Statement of Significance and the resources required to research any potential renovations, etc. It was noted that an Arbitrar would need to be established. At present City Council is considered the Arbitrar and there was discussion on potential alternatives.

Committee members agreed that the next step as outlined in the procedural guidelines is a tour by the Heritage Resources Committee of the property. This tour will take place on **November 9, 2010 at 5:00 p.m.** at the Monarch Theatre building. (Note: subsequent to the meeting, Judy Morris has advised that Fraser Shaw, Conservation Officer with Alberta Historic Sites, took an extensive tour of the Monarch and was most impressed.)

INFORMATION

6. Discussion and Other Administrative Items

Chairman Malcolm Sissons noted that Alderman Graham Kelly has been appointed by City Council as the representative to the Heritage Resources Committee. Due to the appointment the day prior to the meeting, Alderman Kelly was unable to attend.

There was brief discussion on several other matters including the Incentives Program, Permanency of Municipal Heritage Status, plaque development, website, the process of enforcement to stop demolition, future speakers, Finlay Bridge, badges for members, and Photography Club signs. These items will be brought forward to the next and future meetings for further review and discussion.

Committee members were advised that the CPR Caboose at Medalta has been restored, painted, and the logo and number will be done shortly. Barry Finkelman expressed appreciation to Earl Morris for his extensive research on the project so that it was appropriately restored.

Barry Finkelman noted that with the assistance of the only kiln archeologist in Canada, Medalta is uncovering kiln circles from 1912. The process and kiln circles are being photographed and documented for future.

INFORMATION

7. Next Meeting

The next regular meeting will be held on Tuesday, December 7, 2010.

INFORMATION

8. Adjournment

The meeting adjourned at 7:20 p.m. Other agenda items dealt with were Administrative matters.

Received by City Council on _____.

DAVID LEFLAR, CITY CLERK