



Nomination Procedures

The City of Medicine Hat's Community Spirit Awards, previously known as the Civic Recognition Awards, honour individuals who have made an extraordinary contribution to the community and who by their dedication, activities and/or accomplishments have enhanced the quality of life in Medicine Hat.

The awards, held every two years, are presented to the recipients by the Mayor at an Awards Ceremony.

The City of Medicine Hat may grant awards to individuals, or a group of individuals, who have made an extraordinary contribution in the following categories:

Arts/Culture

- Development or support of cultural activities, including visual, performing arts in a volunteer or professional capacity

Sports/Recreation

- Development or support of recreational, physical, leisure activities or organized competition events in a volunteer or professional capacity

Compassion

- Demonstrating care and concern to promote the health and well-being of others

Environment

- Preservation, restoration or enhancement of our natural environment

Community Inclusion

- Support of others to have an ability and capacity to participate fully, to contribute to one's community to the fullest extent possible, and to have value attached to one's participation and contribution

Volunteerism

- Giving one's time, talents or knowledge for the betterment of others and the community

Civic Pride

- Promotion of our distinctive quality of life to our citizens and the world

Awards of Excellence

Nominations are also being accepted and will be presented at the gala event in October.

Heart of Medicine Hat

- For an individual, organization or business who, outside of their core business, has made a major contribution to enhance the quality of life in Medicine Hat in a variety of areas for a minimum of 15 years.

Change Maker

- For an individual, organization or business who, outside of their core business, has made a major contribution to enhance the quality of life in Medicine Hat in the past five years through innovation, advocacy or leadership through social, economic or urban development.

The Community Spirit Awards also include an ongoing **Awards of Achievement** category, reserved to recognize individuals or teams in two categories:

Arts/Culture

- For an individual or team in an amateur or professional competition who has competed in a provincial championship and who has placed first, or in a national and/or international championship and who has placed first, second or third in that competition.

Sports/Recreation

- For an individual or team in an amateur or professional competition who has competed in a provincial championship and who has placed first, or in a national and/or international championship and who has placed first, second or third in that competition.

These nominations will be accepted and awards will be given throughout the year.

Nominations in any category may be made posthumously.

One nominator is required for each nominee.

The nominee must be aware of the nomination and sign the application form.

Applications may be submitted electronically or by hard copy.

All applications must include the following:

1. A completed Community Spirit Awards nomination form
2. A letter of support from the nominator (2 pages maximum)
3. A brief biography / resume of the nominee (3 pages maximum)
4. A high quality digital image of the nominee (required)
5. Any additional information that supports the application, including additional letters of support

Applications and supporting documentation should not exceed 10 pages, including the nomination form. Failure to include the above, or exceed the page limit, may disqualify your application.

Send applications by mail or drop off in person to:

- 2019 Community Spirit Awards
c/o Corporate Communications
Second Floor, City Hall
580 First Street SE
Medicine Hat, AB T1A 8E6
- Via email to corpcomm@medicinehat.ca
(PDF format with the subject heading: 2019 Community Spirit Awards)

Nominees may be residents of Redcliff or the County of Cypress as long as the extraordinary contribution(s) upon which the nomination is based, benefited the residents of Medicine Hat. The nominator, however, must be a resident of the City of Medicine Hat.

Applications will be reviewed and assessed on the basis of the information provided to the Awards Selection Committee, which will consist of representatives from various City Advisory Boards and Committees of the Public Services Division and the Councillor for Civic Functions.

The Selection Committee and/or City Council may choose NOT to select an

award winner in a category if there are no appropriate nominees.

All applications become the property of the City of Medicine Hat and information included in the successful applications will be made public.

Applications must be received by the deadline date of Friday, May 31, 2019. Late applications will not be accepted.

The Awards will be presented at an Awards Ceremony to be held Thursday, October 3, 2019 at The Esplanade Arts & Heritage Centre. Nominators, as well as the selected award recipients, will be advised as to the outcome of their applications.

For more information, please contact:
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City of Medicine Hat
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