

## TEMPORARY TRAFFIC CONTROL (TTC) REQUEST FORM

**APPLICANT CONTACT INFORMATION:**

COMPANY/DEPARTMENT: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**PROJECT INFORMATION:**

LOCATION: \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

FROM: \_\_\_\_\_ AM/PM TO: \_\_\_\_\_ AM/PM DEPARTMENT: \_\_\_\_\_

CREW SUPERVISOR: \_\_\_\_\_ CELL PHONE NO.: \_\_\_\_\_

EXCAVATION REQUIRED: YES  NO  REASON: \_\_\_\_\_

OTHER INFORMATION/REQUESTS: \_\_\_\_\_

TTC DRAWING ATTACHED: YES  NO  SUBMISSION DATE: \_\_\_\_\_ SUBMITTED BY: \_\_\_\_\_

**COMMENTS:**
**FOR MUNICIPAL WORKS USE: ADDITIONAL NOTIFICATIONS REQUIRED BY APPLICANT FOR WORK TO BE COMPLETED**

ENVIRONMENTAL UTILITIES  CITY GAS  EMERGENCY SERVICES  CITY TRANSIT

CITY ELECTRIC  R.C.M.P  ALBERTA TRANSPORTATION  OTHER

BUSINESS/RESIDENTAL  PUBLIC ADVISORY

NOTIFICATION

**TEMPORARY TRAFFIC CONTROL REQUIREMENT CLAUSES:**

1. Temporary Traffic Control Requests shall be submitted **4 Business Days** in advance of the expected start date, as per the City of Medicine Hat Temporary Traffic Control Manual 2008, Section 3.2.2.
2. **FLAG PERSON PERSONAL APPAREL:**
  - a. It is required that all persons involved shall wear high-visibility apparel in accordance with Canadian Standard Association, CSA Standard, Z96-02, titled High Visibility Apparel. This will include highly visible/fluorescent head gear, and a clean safety vest meeting CSA Standard Z96-02.
  - b. If working in intersections, high speed, or congested areas all persons involved shall wear full flag person apparel including CSA Standard Z96-02 Class Level 2 Coveralls.
3. **EXPOSED SURFACES & SHARP SHOULDERS**
  - a. Any hazards that may impact motorists during construction (exposed catch basins, manholes, curbs, uneven surfaces, etc.) shall be marked and signed (eg. Sharp Shoulder, Bump sign, etc.). Traffic Accommodations can be adjusted to address any additional hazards. Contact Municipal Works to revise existing traffic accommodations if needed.

**FOR OFFICE USE ONLY**

REVIEWED BY: \_\_\_\_\_

DATE REVIEWED: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

DATE REVIEWED: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

**SUBMIT FORM AND TTC DRAWING TO:**

**MAIL:**  
 MUNICIPAL WORKS DEPARTMENT  
 188 KIPLING STREET SE  
 MEDICINE HAT, AB T1A 1Y3

**PHONE:** (403)529-8177  
**FAX:** (403)502-8040

**E-MAIL:** TrafficAccom@medicinehat.ca

DWIGHT BROWN, P.ENG., GENERAL MANAGER, MUNICIPAL WORKS  
**DATE APPROVED:** \_\_\_\_\_