

APPLICATION FOR THE INSTALLATION OF A RESIDENTIAL ON-STREET ACCESSIBLE PARKING STALL



Municipal Works Department, 188 Kipling Street SE, Medicine Hat, AB, T1A 1Y3, Tel 403 529 8177, Fax 403 502 8040

INTRODUCTION

The City of Medicine Hat Municipal Works Department will review the application form for the installation of residential on-street accessible parking stalls as a courtesy to help enhance the mobility of disabled residents.

The City is not legally required to provide an on-street accessible parking space for persons with disabilities, and the Municipal Works Department, has the sole discretion to approve or deny any applications.

Only applications from Certified Disabled Patrons that satisfy the Installation Criteria set forth below, and that agree to the following Installation Conditions and Agreements will be considered.

INSTALLATION CRITERIA

The following criterion is used in evaluating applications. If a resident with disabilities demonstrates eligibility for the City to install an accessible parking stall by satisfying the criteria set forth below, the City will make an effort to offer an accessible parking stall. The information must be provided by or demonstrated by the applicant to a City staff member during a coordinated site visit:

- Proof of Residency
- Proof of Permanent Disability and Possession of Disabled Blue Placard
- Existing Parking Restrictions
- On Site Parking Evaluation

The City also takes into consideration the following elements to ensure that no significant impacts may result from the installation of an accessible parking stall:

- Existing Parking Restrictions: Existing parking or regulatory restrictions that prohibit parking in front of the applicant's residence will be evaluated on the ability to accommodate an accessible parking stall.
- Parking Demand: The existing on-street parking demand will be evaluated by the Municipal Works Department based on a low, medium and high zone. There should also be no other existing accessible parking stalls within 150 meters of the proposed location.
- Passenger Side-Vehicle Entry: In cases where passenger side-entry of the applicant's vehicle is required, the sidewalk or park strip in front of the proposed accessible parking stall should be unobstructed or mitigated for access at the cost of the home owner prior to installation of the accessible parking stall.
- Roadway Safety: No unusual roadway characteristics should be present that may impact roadway operations or entry/exit from the driver-side of the applicant's vehicle, such as curves in the roadway or pavement failures.
- On-Site Parking evaluation will look at the ability for the resident to accept the necessary parking on site.

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INSTALLATION CONDITIONS AND AGREEMENTS

If the installation criterion above is satisfied, the applicant must agree to the following requirements and conditions:

1. Installation and Maintenance

Sign installation and maintenance costs are at the expense of the City of Medicine Hat.

2. Annual Renewal

The applicant shall submit annually his/her Proof of Residency and Proof of Disability.

The City shall send via postal mail a renewal reminder one month prior to the initial installation date.

3. Accessible Parking Stall - Neighbourhood Usage

The accessible parking stall is not a private space and must be shared with other persons vehicles licensed to park in an accessible parking zone on a first come first serve basis.

4. No Long-Term Storage of Vehicles

The accessible parking stall shall not be used for long-term storage of vehicles. The vehicle must be kept in good repair and shall be operational. For the purpose of this system, long-term storage of vehicles is defined as any vehicle parked or left standing on a public street in the same location and not driven or moved in excess of seventy-two (72) hours as per the Public Roads Bylaw # 4346.

5. Misuse & Removal of Accessible Parking Stall

An accessible parking stall shall not be misused. Any misuse shall result in the removal of the space. Misuse shall be determined by the General Manager of Municipal Works, at his/her discretion, but include the following factors:

- More than three (3) complaints in a one (1) year period
- Repeated misuse even after the receipt of written correspondences from the City
- Failure to provide annual proof of disability

6. City Removal of Accessible Parking Stall

The City may remove any on-street accessible parking stall at any time to improve traffic operations and safety or to accommodate temporary construction.

7. Appeal Process for Non-Approved Applications or City-Removed Spaces

The applicant may submit a written appeal to the General Manager of Municipal Works for consideration in response to applications not approved or City-initiated removal of an on-street accessible parking stall.

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COMMONLY ASKED QUESTIONS:

Q1. How do I obtain certification of a permanent disability?

Certification of disability is handled by the Government of Alberta: Service Alberta Branch
Additional information is available at:

<https://www.alberta.ca/get-parking-placard-disabilities.aspx>

Q2. Can I obtain an accessible parking stall in front of my home for a temporary disability?

In order to qualify for an accessible parking stall, disabilities must be permanent and certified through the province with proof of certification via registration with placard.

Q3. I live on a private street managed by a Home Owner's Association; can I obtain an accessible parking stall on the public street in front of my home?

If the address of the applicant requesting the disabled parking space is on a private street or the primary entrance or garage entry of the unit is located on a private street within a development managed by a Home Owner's Association (HOA), the applicant should contact their HOA to seek the accommodation of an accessible parking stall within the community of the HOA.

Q4. Will the City cover the cost of the installation of the accessible parking stall?

If the location of the accessible parking stall meets the installation criterion the City will install the signs at no cost to the resident.

Q5. What is an On-Site Parking Evaluation?

The loading and unloading of disabled persons should be accommodated on-site at the resident's home where possible, either in the garage or driveway. The use of special lift equipment that restricts passenger loading from within a garage or the driveway is considered an impact. Impacts from the storage of private property within the garage or driveway are not considered an immitigable impact restricting passenger loading into a vehicle.

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APPLICATION FORM:

Name:		Day Phone:	
Date:		Evening Phone:	
Address:		Email:	

II. LOCATION OF PROPOSED NEIGHBORHOOD ON-STREET PARKING SPACE

The proposed residential on-street accessible parking stall must be in front of the applicant's residence. The proposed location of the accessible parking stall being requested is at:

Street Address: _____

III. Proof of Permanent Disability and Possession of Blue Disabled Placard

Only requests from Certified Disabled Persons in possession of a valid Blue Placard for a vehicle with a matching registration address to the requested address location will be considered. Proof can be provided by submitting a copy of a valid vehicle registration.

Can a copy of a Blue Disabled Placard be provided: Yes _____ No _____

IV. Understanding of Residential On-Street Parking Policy and Use Agreement

I have read and understand the Residential On-Street Accessible Parking Application, and to the best of my knowledge, my residence meets ALL the installation criteria, requirements and conditions presented. I agree to meet with staff from the City to review the installation request and that if approved understand that this will not be a private space for my residence and that it must be made available to other vehicles that display a disabled placard on a first come first serve basis.

Signature

Date

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