

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING
HELD ON TUESDAY, FEBRUARY 7, 2012, AT 5:17 P.M.
AT MEDALTA POTTERIES**

PRESENT: Malcolm Sissons, Chair
Mark Dumanowski
Earl Morris
Dennis Baresco
James Marshall

ALSO PRESENT:

Jeanie Gartly, Superintendent of Planning Services
Carol Beatty, Manager of Cultural Development
Philip Pype, Archivist
Kathy Eden, Heritage Assistant (Recording Secretary)
Barry Finkelman, Executive Director, Medalta Potteries (guest)
Rev. Bob Cruickshank, St. John's Presbyterian Church (guest)
(until 6:10 p.m.)
Linda Sonley, St. John's Presbyterian Church (guest) *(until 6:10 p.m.)*

NOT PRESENT:

Alderman Graham Kelly, Aldermanic Representative
Andrea McIntosh, Arts & Heritage Advisory Board Representative

1. **St. John's Presbyterian Church Plaque Unveiling Ceremony**

Chair Malcolm Sissons welcomed and introduced Rev. Bob Cruickshank and Linda Sonley from St. John's Presbyterian Church. Both the plaque location and unveiling ceremony were discussed. The plaque will be mounted on the oldest portion of the brick wall west of the Second Street SE entrance. City staff will meet with Rev. Nancy Cocks to mark the exact location prior to the plaque installation. For purposes of the ceremony, the plaque will be unveiled on an easel outdoors, weather depending. The unveiling ceremony will take place immediately after the morning service on Sunday, April 29, 2012 at 11:30 a.m. The ceremony will be followed by a reception inside the church. The Mayor, members of Council, members of the congregation, the media, and public will be invited.

INFORMATION

2. **Amendment to the Minutes of January 3, 2012**

The minutes received and approved by City Council on January 16, 2012 were amended.

Item #8 Heritage Tree Brochure was revised as follows:

The photograph of the elm at St. Joseph's Home for the Aged at 156 Third Street NE will be updated in the spring.

INFORMATION

3. Finlay Bridge Plaque

Committee members reviewed and discussed the draft description for the plaque and the location. The plaque will be placed on the south side of the bridge near City Hall and not on the bridge itself. City staff will research mounting options including a pedestal for the plaque. Esplanade Archives will research and confirm the engineer's first name. A revised draft will be presented at the March meeting.

INFORMATION

4. First Street Statement of Significance (SoS)

Committee members reviewed and discussed the draft Statement of Significance for First Street. For ease of use, the SoS will be divided into four sections. A summary to be placed at the beginning of the document, the SoS, which will include heritage values, character defining elements, guidelines for future development and an appendix. The appendix will include background information on the houses located on First Street. It will identify significant aspects of each one's social history, and features or character defining elements that could be utilized for future designations as historic resources or as part of an interpretive walking tour brochure. The Committee may seek to obtain public input but was unsure as to whether this should be done before or after the draft is presented to Council. The current draft will be refined further and reviewed at the March meeting when there will be a discussion on next stages.

INFORMATION

5. Ewart Duggan Heritage Garden Project Update

- A follow-up fund-raising letter will be drafted and submitted to the Horticultural Society and Kiwanis Club following the presentations made by Chair Malcolm Sissons.
- The Alberta Historic Resources Grant Application was submitted on January 24, 2012.
- The Historical Society of Medicine Hat and District has offered a \$2,000.00 per year for two years donation for the Ewart Duggan Heritage Garden Project.
- A volunteer carpenter is currently constructing the picket fence for the front of the property. Completion date for this fence, which is a replica of the original picket fence, is April 1, 2012. Design of the fence has been approved by the Province. Volunteers will paint the fence.
- The first phase of work in the front yard will take approximately one week to complete. This includes the removal of trees and sod as well as preparing the ground for planting and pathways, and installation of the fence.
- Volunteers who have come forward will begin planting in early spring.

INFORMATION

6. Municipal Heritage Leadership Award

The ad-hoc sub-committee advised of the potential for a conflict in nominating the City for this award. The eligibility criteria states any individual or organization may nominate a local government, provided that the nominator is not employed by, appointed by, or directly associated with the local government in question. Further research will be done in this regard and discussed at the March meeting.

INFORMATION

7. Heritage Tree Brochure

Chair Malcolm Sissons received a letter from Communities in Bloom expressing their interest in supporting the heritage tree brochure. As the brochure fits in with their mandate, a \$1,000.00 donation was offered, to be applied towards the printing costs. The Communities in Bloom logo will be featured on the face of the brochure. The Chair will draft a letter accepting their offer. Dennis will draft a letter to the Heritage Tree Foundation requesting approval for the use of their photographs of heritage trees in the brochure. The Committee expressed their gratitude to Dennis and Corporate Communications for their work on the brochure.

INFORMATION

8. Other Administrative Items

The Committee discussed:

- HRC Bylaw
- Variance Report

INFORMATION

9. Next Meeting

The next regular meeting will be held on Tuesday, March 6, 2012, at the Esplanade Cutbanks room.

10. Adjournment

Committee members and staff expressed their appreciation to the Medalta Executive Director Barry Finkelman and Medalta staff for hosting the meeting and providing a tour of its facility. The meeting adjourned at 7:10 p.m.

Received by City Council on _____.

ANGELA CRUICKSHANK, CITY CLERK