

**MINUTES OF THE HERITAGE RESOURCES COMMITTEE MEETING
HELD ON TUESDAY, OCTOBER 2, 2012, AT 5:00 P.M.
AT THE ESPLANADE STUDIO THEATRE ROOM**

PRESENT: Malcolm Sissons, Chair
Earl Morris
Alderman Graham Kelly, Aldermanic Representative
Andrea McIntosh, Arts & Heritage Advisory Board Representative
Dennis Baresco
Mark Dumanowski

ALSO PRESENT: Carol Beatty, Manager of Cultural Development
Jeanie Gartly, Superintendent of Planning Services
Philip Pype, Archivist
Karen-Anne Cherwonogrodzky, Heritage Assistant
(Recording Secretary)

NOT PRESENT: James Marshall

GUESTS: Dave Leflar, City Solicitor Department
Matthew Francis, Head, Municipal Heritage Services
(Government of Alberta)

1. Call To Order

The Chair called the meeting to order. The following items were added to the agenda:

- (a) Recognition Certificate for St. Patrick's Church under New Business;
- (b) Painting of the Merchant Bank under New Business;
- (c) Park Benches for the Ewart Duggan Garden as part of the Ewart Duggan Garden Project Update under Business Arising from the Minutes;
- (d) Donated Artifacts for the Ewart Duggan House as part of the Ewart Duggan Garden Project Update under Business Arising from the Minutes;
- (e) Letter from Medicine Hat School District #76 (MHSD#76) as part of the Historic Inventory Project Update under Business Arising from the Minutes;
- (f) Rotation For New Committee Members under Items for Information;
- (g) Variance Report under Items for Information;
- (h) Subscription Renewal for the *Heritage* Magazine under Items for Information.

2. Heritage Marker Program

The Committee became aware of Alberta Culture's renewal of their Heritage Markers program. They considered applying for signage for Saratoga Park until it became known that the Museum and Metis Association have been working on additional signage. Pending the outcome of the Medicine Hat Brick and Tile designation, Medalta may have the opportunity to take advantage of this program.

INFORMATION

3. Heritage Trees Brochure

The Committee was updated on the number of brochures distributed to date as well as the number remaining in order to determine whether or not to order additional brochures this year. A decision will be made at an upcoming meeting.

INFORMATION

4. Recognition Certificate for St. Patrick's Church

The Committee discussed the request from St. Patrick's Church to receive a certificate to recognize their 100th anniversary. Although the Committee has not done this before, they agreed it was a good idea to encourage those who want to celebrate their centennial. A consistent template was discussed that would include the City logo. After discussion it was moved by Mark Dumanowski, seconded by Dr. Andrea McIntosh, to:

CREATE A TEMPLATE OF A CERTIFICATE OF RECOGNITION FOR CENTENNIAL CELEBRATIONS FOR DESIGNATED HISTORIC SITES TO BE PROVIDED UPON REQUEST.

CARRIED

INFORMATION

5. Painting of the Merchant Bank

The Committee questioned whether the proper procedure was followed for a designated historic site when the recent painting was completed on the Merchant Bank. It was noted that no formal paper work was done. The Planning Department will follow-up with the owners to ensure they will be aware of the process prior to any further work on the building.

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6. 2012 Municipal Heritage Forum Attendees

Two Committee members will attend the Municipal Heritage Forum in Calgary on November 8th and 9th, 2012.

INFORMATION

7. Finlay Bridge Plaque Installation and Unveiling Update

The unveiling is scheduled for October 18th at 5:00 p.m. The ceremony will include speeches by the Heritage Resources Chair, Mayor Boucher and Alderman Thompson. It was decided not to proceed with the original plans for a reception.

INFORMATION

8. Ewart Duggan Garden Project Update

- A Garden Party was held on September 30th, 2012 to recognize volunteers and donors for the garden project. It was attended by 35 – 40 guests as well as media from CHAT TV and The Medicine Hat News. A last minute addition was a presentation by Lorine Marshall of a crocheted cloth window hanging to the City's Manager of Cultural Development. Lorine Marshall received this artifact from Jackie Duggan over 30 years ago. It once hung in the window of the front door of the Ewart Duggan home. Lorine gifted this artefact for use in the Ewart Duggan house. Subsequently, Lex Karne who attended the Garden Party as a volunteer donated to the house a plate with an illustration of the Ewart Duggan property created by artist Jim Marshall.
- It was noted that both the Medicine Hat Horticultural and Historical Societies are interested in donating funds for a specific item for the garden that could be recognized as their donation; both are interested in park benches. The Committee will continue to research suitable designs and costs. The possibility of having one or more benches donated will be investigated.
- A work party will be organized in October to remove the annuals.
- Fundraising will continue and follow up on donations will be undertaken by the Committee with The Kiwanis Club, Horticultural Society and the Medicine Hat and District Historical Society.
- The Ewart Duggan Sub-committee will meet in January to discuss Phase II of the Heritage Garden Project.

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9. **Historic Inventory Project**

- An update was provided on the start-up meeting that occurred earlier that day with Matthew Francis, Head, Municipal Heritage Services with the Municipal Heritage Partnership Program (MHPP).
- It was noted that with regards to the letters that were sent out to landowners, a response was received from two: MDSD#76 as well as the owners of the Kerr-Wallace house. Follow-up has been undertaken by the Chair of the Committee.
- A Public Open House will be held on November 20, 2012 to review the draft Statements of Significance and Context Paper.

INFORMATION

10. **Corbin Bridge Sign**

Municipal works has agreed to put up a sign at Corbin Bridge. The interpretation of Corbin's role will be part of a larger sign when the Friends of Medalta have a plan for it.

INFORMATION

11. **Civil Defence Siren Discussion**

Discussion has been tabled until the December 4th, 2012 meeting.

INFORMATION

12. **Municipal Heritage Partnership Program and Link to the Heritage Resources Committee (HRC)**

It was noted that the Committee was interested in the MHPP adding a link on their website to the HRC site on the City website. Matthew Francis noted that the MHPP website is being updated and Medicine Hat as well as all partnering communities will be added.

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13. Municipal Historic Resource Designation; Completing Documentation for Provincial Registry

The Committee was made aware that the three necessary Statement of Integrities (Sol's) are proceeding to the CAO for approval. Matthew Francis encouraged that future Sol's become part of the Historic Inventory Project consultant's work. The consultants for the Inventory Project will be appized.

INFORMATION

14. Other Administrative Items

The Committee noted:

- (a) Committee meetings in 2013 have been moved to the second Thursday of the month at 5:00 p.m.
- (b) That there is one opening on the HRC beginning January 2013.
- (c) Variance Report was tabled to the November 6th, 2012 meeting.
- (d) The subscription renewal for the *Heritage* magazine will be processed for Committee members.

INFORMATION

15. Next Meeting

The next regular meeting will be held on Tuesday, November 6, 2012, at the Esplanade Cutbanks Room.

16. Adjournment

The meeting adjourned at 5:56 p.m.

Received by City Council on 5 November 2012.


ANGELA CRUICKSHANK, CITY CLERK