

The following Terms and Conditions establish the eligibility requirements for participation in the **EnerGuide Home Evaluation Incentive Program** (Program) for existing residential homes.

An existing residential home is defined as any home built more than six (6) months prior to installations, replacements, and/or upgrade of energy efficient home improvements.

Requests for Rebate are subject to approval under the Program. A Request for Rebate is neither a guarantee of eligibility for a rebate under the Program, nor payment of the rebate itself, and is subject to the following Terms and Conditions:

1. The Program Term is between January 1 to December 15, annually, with an application window to Request a Rebate open between April 1, and December 15, annually, or until a time in which Program funds are fully disbursed.
2. The Program works on a 'first come, first served' basis; there will be no reservation of funds, and rebates will be allocated and secured based on the receipt of a complete Request for Rebate in the order it is submitted into The City's HAT Smart system.
 - a. A complete Request for Rebate is one that is considered legible and includes the required documentation as presented and described on the EnerGuide Home Evaluation Incentive Program webpage
 - b. If a Request for Rebate is considered incomplete, it will be declined, a new Request for Rebate will be required, and the submission order will be reset.
3. To qualify for a rebate under the Program:
 - a. An EnerGuide Home Evaluation must be obtained under the EnerGuide Rating System v.15 rating system and must be completed by a Natural Resources Canada registered energy advisor with a City of Medicine Hat Business License; a list of service providers can be found on Natural Resource Canada's website
 - b. EnerGuide Home Evaluation must carry a City of Medicine Hat Unique Program Identifier:
 - i. HATSmart; or
 - ii. CEIP
 - c. A paid receipt from a Registered NRCAN Energy Advisor which includes their City of Medicine Hat Business License Number.

4. Applicants are responsible for all costs associated with the EnerGuide Evaluation and must pay the Energy Advisor directly.
 - a. If your home had an EnerGuide evaluation by a previous owner, or your evaluation was conducted before **April 1, 2020**, you may require a new EnerGuide Home Evaluation to participate in the HAT Smart Existing Homes Incentive Program .
5. To be eligible for a rebate under the Program:
 - a. EnerGuide Home Evaluations must be completed by the home owner as confirmed by Request for Rebate submission requirements and verified by the City of Medicine Hat.
 - b. Applicants must receive a City of Medicine Hat residential electric and/or natural gas utility statement for the Project address in their name or be named as the home owner on the utility account.
6. The maximum rebate amount for a pre-renovation EnerGuide Home Evaluation completed within the Program Term is \$250, and the maximum rebate amount for a post-renovation EnerGuide Home Evaluation completed within the Program Term is \$250.
 - a. If approved, rebates are paid directly to the home utility account.
 - i. For rental homes, the legal home owner may contact HAT Smart directly to discuss reimbursement options.
 - b. The Applicant should allow four (4) weeks for The City to process the Request for Rebate and issue payment
7. The Applicant is solely responsible for:
 - a. researching and ensuring they qualify under applicable eligibility criteria as outlined on the EnerGuide Home Evaluation webpage;
 - b. meeting all Program requirements and complying with any laws, regulations, or by-laws regarding permits, codes, restrictions, and/or inspections in relation to products or equipment installed
 - c. any direct or indirect taxes, duties, levies, fees, or like charges incurred as a result of participation in the Program;
 - d. retaining a copy of the Request for Rebate submission form and all required documentation; these will not be returned to the Applicant by HAT Smart; and
 - e. ensuring contractors are appropriately registered and qualified to conduct the work.

8. The Applicant acknowledges and agrees that, as a result of projects completed as recommended by a Natural Resources Canada registered energy advisor, HAT Smart:
 - a. is not responsible for, and accepts no liability nor makes any representations with respect to estimated or potential energy savings;
 - b. is not responsible for, nor liable for, the selection, purchase, installation, and ownership/maintenance of the products included in the Request for Rebate; and
 - c. makes no representation or warranty, whether expressed, implied, direct or indirect, with respect to the products, services or other measures that the Applicant has purchased.
9. The Applicant further agrees:
 - a. the EnerGuide Home Evaluation has been completed in the specified dwelling by a Natural Resources Canada registered energy advisor who has a current City of Medicine Hat Business License;
 - b. that HAT Smart is not affiliated in any way with the manufacturer, distributor, dealer, and/or installer of the product(s);
 - c. combined incentives from government programs shall not exceed 100% of the EnerGuide Home Evaluation costs;
 - d. to disclose rebate amounts received, or to be received, from complementary municipal, provincial, and/or federal government programs; and
 - e. any other rebate(s), discount(s) and/or incentive(s) offered and/or provided by any government agency, institution, manufacturer, distributor, dealer and/or installer are separate and distinct from the Program, and HAT Smart shall not be responsible for the administration or payment of the same nor be responsible for the erroneous submission of other rebate(s), discount(s) and/or incentive(s) to HAT Smart.
10. In submitting a Request for Rebate, the Applicant consents:
 - a. to the disclosure of personal information, as well as the rebate amount awarded to the Applicant, to HAT Smart, its contractors, employees, partners and others who have a need to know; and

- b. to the collection, use, disclosure and retention of such information for five years, following which such information will be destroyed or made anonymous.
- 11. The Applicant must be in good standing with the City of Medicine Hat. The City of Medicine Hat reserves the right to define what good standing entails, and this includes, but is not limited to:
 - a. The Applicant must have never been in collections for a property in the City of Medicine Hat.
 - b. If the Applicant has any current or previous enforcement, compliance, licensing, legal, or other issues with the City of Medicine Hat they may be deemed ineligible.
- 12. HAT Smart reserves the right to change or terminate Incentive Programs at any time without notice or explanation. HAT Smart will use reasonable efforts to process any complete Request for Rebate received prior to Incentive Program changes or termination according to individual Incentive Program requirements in effect on the date the Request for Rebate was received.