

**Planning & Development Services**

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APPLICATION FOR SITING A CELL TOWER

TO BE COMPLETED BY THE LAND OWNER OR PERSON ACTING ON THE OWNER'S BEHALF
(PLEASE PRINT)

Applicant's Name / Company		Address	Telephone Number / email
Registered Owner of Land		Address	Telephone Number / email
LEGAL DESCRIPTION OF PROPERTY			
LOT:	BLOCK:	PLAN:	
CIVIC ADDRESS:			
ZONING:			

TYPE OF CELL TOWER

- ☐ New cell tower or height increase of more than 25% to existing tower
- ☐ Roof top or pole mount
- ☐ Cell on wheels (temporary – up to one year placement on the site)

INFORMATION TO BE PROVIDED WITH SUBMISSION

- ☐ Circulation Fee (2021 Fee Schedule: \$2,108.30)
- ☐ Certificate of title (no more than 90 days old)
- ☐ Consent letter from the land owner shown on the title

One hardcopy and one electronic copy of Site Plans (drawn to a readable and measurable scale) showing:

- ☐ North arrow
- ☐ Civic address (if available)
- ☐ Legal description
- ☐ Site plan showing dimensions of property lines
- ☐ Adjacent City streets and lanes, label street names
- ☐ Location of antenna structure and support buildings
- ☐ Elevation drawings of the tower, fencing, and support buildings
- ☐ Location of existing buildings on the site
- ☐ Existing and proposed landscaping
- ☐ Access to the site

Other Information to be submitted:

- ☐ Information regarding other cell towers within 500 m of the proposed antenna structure (on separate drawing if necessary), and submission of information regarding the feasibility of co-location with existing cell towers.
- ☐ Information stating the distance to the nearest residential property or residential zoning district
- ☐ Information documenting any comments from the public notification, if notification was required by Industry Canada (as per Industry Canada Circular CPC-2-0-03).

DATE OF APPLICATION**SIGNATURE**