

Telecommunication Line Assignments

Application requirements



Planning & Development Services
City of Medicine Hat
580 1st Street SE
Medicine Hat, AB T1A 8E6
Phone (403) 529-8374
telcom@medicinehat.ca

A. General Drawing Requirements:

- Project reference and a brief description of the plan and work involved.
- Existing utilities, roads, lanes, sidewalks, etc. within the right-of-way, land parcel, or easement of the proposed telecommunications installation.
- Location of the proposed work, dimensioned from the property line as well as other utilities and structures within or in proximity to the telecom installation. Location dimensions shall include both horizontal and vertical clearance.
- The extent of surface disturbance, and proposed restoration plan.
- The installations shall conform to the [City of Medicine Hat Servicing Standards](#), as well as the City's Departmental specifications and requirements.
- Contact information for the telecommunication company and the contractor completing the work.

B. Other Requirements:

- a. The drawings must indicate telecommunications ducts, cable, and plant installed on standard line assignments. If work other than the City's standard line assignments is proposed, then the submission will require review by the City's [Technical Coordinating Committee](#) (TCC) before approval will be issued (typically an extra 3 – 4 weeks).
- b. Construction methods including any special construction techniques to be used (i.e., directional drilling, etc.) shall be indicated on the drawings. As well the proposed depth of installation is required to be shown.
- c. The telecommunication company is responsible to obtain all its own UROW, UROW agreements, and joint-use agreements where such are proposed and submit a copy of the registered agreement to the City for record.
- d. Drawings are to be submitted complete with a Key Plan and are to be submitted on no larger than A1 size paper (11x17" paper is preferred, providing that drawings remain legible).

C. Submit Application:

Email submission to telcom@medicinehat.ca

Subject line: Telecommunication Line Assignment Application – "Project Name"